



FIRST PRESBYTERIAN CHURCH  
Mountain View

1667 Miramonte Ave.  
Mountain View CA 94040

### **About:**

We are a Christ-centered community celebrating God's love through caring, sharing, and growing. Our mission is to love and obey God, to follow Jesus, and through the power of the Holy Spirit, to share with our community God's love, forgiveness, and unmerited favor. We seek to become a transforming and reconciling force for God through our worship, study, fellowship and service. We strive for everyone to have a relationship with the living Jesus. First Presbyterian Church of Mountain View (FPCMV) has a long history, having started in 1851 as the Union Cumberland Presbyterian Church, 51 years before Mountain View was incorporated. Little Acorn Christian Preschool was added in 1981 to provide affordable school programming serving our community. Today, we are celebrating 173 years with a congregation and campus currently positioned at the corner of Cuesta and Miramonte near El Camino Hospital and Cuesta Park in Mountain View.

- We come together as the family of God to worship Him.
- Our faith in Jesus permeates and affects every aspect of our lives.
- God calls us to be a family of believers in Silicon Valley.
- We believe that God calls each of us to be His instruments and to bring everyone to a saving knowledge of Jesus.

Please see our website for additional information about us: [www.fpcmv.org](http://www.fpcmv.org)

### **Position Summary / Overview**

Title: Music Director

Reports to: Pastor

Status: Part-Time, (~20 hours/week)

Effective Date: August 2024

Supervises: Musicians/Vocalists (hired and volunteers), Organist/Pianist, Praise and Music Team leaders (includes Contemporary Praise Band, Chancel Choir and Handbells), Audio Visual (AV) Communications Technicians and staff.

The Music Director for our church leads, collaborates, and guides all music and praise-related activities integrated into worship and other community engagements for the church. This is someone who loves the Lord, who is called to use their gifts and talents to worship and praise our God, and who leads and engages others by showing their faith through music in service to our Lord and Savior, Jesus Christ.

### **Primary responsibilities (included while not limited to the following):**

- Role models FPCMV's mission, vision, Christian values and behaviors, supporting the priorities of the church in providing a positive and engaging worship experience. Mentors and develops the spiritual and musical growth of the congregation, community, and music teams.
- Leads and oversees all music programs of the church, collaborating closely with the pastor, worship committee, choir, and music and praise teams.
- Church-wide singing leadership, directing all choirs.

- Sets the vision, plans, collaborates with others, and coordinates the annual music calendar of the church including “special music” for services and other music led events, i.e. annual cantatas, Lent and Advent seasonal performances, etc. As a shared leadership role, this includes coordination and collaboration between chancel choir, bell choir, contemporary praise band, and other individual musical liturgies integrated with the weekly worship and pastoral message plans for both physical and digital worship services.
- Collaborates with pastor and worship team to review weekly worship service details and how music and praise activities will support messages and other liturgical elements. Provides final music recommendations and coordinates with the church admin and music leaders to include lyrics, liturgy, and music details into the physical and digital elements used during worship services. Music selections for worship services to be reviewed with the appropriate church team(s) and updated at least one month in advance of a respective worship or other service date.
  - Co-leads with other key staff weekly worship gatherings, planning meetings, pre-service meetings and monthly long-range worship planning.
- Ensures a positive congregation and community experience including while not limited to the following:
  - Oversees (and/or conducts) music rehearsals as required in preparation for worship service delivery on a regular scheduled basis to maintain the highest level of effectiveness and engagement in praising God.
  - Recruits, hires, integrates, and engages musicians/vocalists and AV Techs (part time staff or volunteers) as may be integrated into music plans.
  - Responsible for training, equipping, discipling, setting culture standards, and maintaining positive experiences of instrumental, vocal, and tech volunteers and hires. Establishes structure, documents processes / checklists, facilitates process improvement discussions, and uses a variety of collaboration methods to ensure team success.
- Works with Pastor and Church Treasurer in building the annual church budget. Proposes departmental budget for musicians, vocalists, AV/ Tech staff, licensing, instrument maintenance, rental or purchase, equipment rental or purchase, and other needs as identified by the praise, music /or AV teams. Responsible for managing departmental budget with expectation of being on or under approved annual budget.
- Actively cultivates and manages a list of musicians, vocalists, and AV and volunteer resources for engaging as needed.
- Manage, update and report on music library usage in worship including reporting to proper licensing agency via agency websites in accordance with licensing requirements (CCLI) for use of music. Maintains music purchasing, processing, filing and distribution to users (or oversees volunteers for such.)

**Position Requirements:**

- Bachelor’s degree in related field and advanced musical training required: 5+ years of previous music-related experience in a similar or larger-sized congregation or commensurate combination of education and experience. Strongly desired emphasis in choral, conducting, performance, and audience / congregation engagement.
- Possesses strong Christian values and ability to lead and manage in a positive and effective manner. Background in Christian culture and how music and praise integrate into worship and liturgical elements required. Demonstrated expertise in consistently recommending and

selecting music appropriate for Christian worship and consistent with sermons / messages being delivered.

- Strong people, leadership and management skills with proven supervisory experience leading a diverse team. Demonstrated ability to get the best performance results and engagement from direct report teams and volunteers. Ability to supervise a team in effective execution of worship services and events from musical, digital, audio, visual and communications perspectives.
- Demonstrates strong communications skills and computer literacy with ability to learn and adopt new applications and systems along with routine use of standard office equipment.
- Ability to creatively and effectively handle issues or problems that may arise with sound judgment and calm while keeping a positive demeanor.
- Effective experience and appreciation of working with volunteer teams. Ability to have some fun, be flexible, and adapts well to the unexpected.
- Detail-oriented organization, planning, budget, and financial stewardship skills required.
- Self-starter, proactively plans and initiates programs and interactions as appropriate.
- In all aspects of life, represents the Christian witness to the church, congregation members, and the community.

**To apply:**

Qualified candidates should submit resume or CV via email to [fpcmv.music2024@gmail.com](mailto:fpcmv.music2024@gmail.com).

Candidates are strongly encouraged to provide links to their applicable performance videos or recordings demonstrating musicianship and/or conducting experience for consideration. Submission of upcoming performance dates where representatives from FPCMV's hiring committee might attend are also welcome.

As a religious organization, all employees must affirm FPCMV's Statement of Faith, based upon their sincerely held religious beliefs, and demonstrated by a growing relationship with Jesus Christ. This is an essential commitment to contribute to FPCMV's mission, goals, and purpose.

FPCMV is an Equal Opportunity Employer with regard to race, color, sex, sexual orientation, age, national origin, veteran status, and physical or mental disability. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position upon request.